

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Members Meeting

Minutes of the Meeting

The 38th Internal Quality Assurance Cell member's meeting was held on **21-11-2025**. Principal, Dr.P.Balamurugan presided over the meeting. The following members were present.

S.No	NAME OF THE ATTENDEE	ROLE
1.	Dr. P. Balamurugan, Principal	Chairperson
2.	Dr.S.Robinson, Dean/ICT	Member - Management Representative
3.	Mrs.A.Taksala Devapriya	IQAC Coordinator
4.	Dr. K.Srinivasan	HOD/ ECE, Member
5.	Mr.D.Thivya Prasad	HOD/EEE, Member
6.	Mrs.D.Elavarasi	HOD/CSE
7.	Mrs.B.Gunasri	HOD/ CIVIL, Member
8.	Mr.S.Sundaravignesh	HOD/MECH, Member
9.	Mr.A.Dencil Infant	Member/ Exam cell Representative
10.	Mr.R.Arun Kumar	Alumni Member
11.	Mrs. Prema, Office Manager	Administrative Staff
12.	Mrs.S.Sathya, M/O,S.Saranprashin, I/ECE, (SPR No.10110) Teacher at Prize Matriculation School, Muthur.	Parent Member
13.	Mr.NM. Gopinath, CEO, GTech Solutions, Pudokkottai.	Local Society Representative
14.	Er. K Prem Kumar, B.E., M.Tech, M.I.S.T.E., A.I.V, Chief Consultant, Black & White Consultancy, Coimbatore.	Employer Representative
15.	Mr.G.Hariharan (SPR No. 9460), III CIVIL	Student Member

The Agenda for the meeting is mentioned below.

Item No.	Agenda
38.1	To discuss about minutes of the previous meeting
38.2	To approve the departmental action plans
38.3	To review NBA activities
38.4	To review research activities

Item No.	Agenda
38.5	Any other discussion with the permission of chair

Principal welcomed the gathering and the minutes of the previous meeting was read by the IQAC coordinator and approved.

Resolution 38.1:

Matters arising from the previous minutes were discussed one by one.

Item No.	Agenda	Decision Taken	Action Taken
37.1	Minutes of the meeting	Previous meeting minutes were discussed	The minutes of the previous IQAC meeting were confirmed and approved.
37.2	Review NBA work progress	It was resolved to expedite the pending NBA documentation and ensure continuous monitoring of criterion-wise activities	Departments updated criterion-wise documentation, and periodic reviews were conducted by the NBA Coordinators to monitor progress and ensure timely completion of pending activities.
37.3	Review of placement activities	It was resolved that organize company-specific training programmes for all students based on industry requirements	Company-specific training programmes were planned and incorporated into the placement training schedule during the month of August.
37.4	Review research activity	It was resolved to identify eligible faculty members and encourage them to prepare and submit quality research proposals under AICTE RPS and other sponsored research schemes.	Eligible faculty members were identified, and guidance was provided for the preparation and submission of research proposals to AICTE RPS and other funding agencies. 5 proposals have been submitted.

Resolution 38.2:

The departmental action plans for the academic year were presented by the Heads of Departments. The proposed activities, including the Internal Smart India Hackathon (SIH), Engineers' Day celebrations, technical events, workshops, industrial visits, extension activities and student development programmes, were reviewed. It was resolved to approve the departmental action plans for the Academic Year 2025–2026 even semester.

Resolution 38.3:

The criterion-wise progress of NBA documentation was reviewed. The status of documentation, supporting evidences and pending activities under each criterion was discussed. Departments were advised to update the required documents on a continuous basis. It was resolved that all NBA criterion coordinators shall complete the pending documentation and maintain updated evidences.

Resolution 38.4:

The research performance of the departments was reviewed with emphasis on improving the quality and quantity of research publications. Faculty members were encouraged to publish in reputed journals and submit research proposals to funding agencies such as AICTE under the Research Promotion Scheme (RPS). It was resolved that each department shall prepare a research action plan to enhance publications in quality journals and increase externally funded research.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.


Signature of IQAC Coordinator

Date: 21/11/25